

Clayton-le-Woods Parish Council

Office 16, Reception Block, Chorley Business and Technology Centre,
East Terrace, Euxton, Chorley PR7 6TE

Tel: 01257 264854

Email: clerk@claytonlewoodsparishcouncil.org.uk

Website: www.claytonlewoodsparishcouncil.org.uk



Clayton -le-Woods Parish Council CIL Application Criteria

The Community Infrastructure Levy (CIL) is a levy taken from property developers to contribute to the work that may be required to improve the environment and local services as a result of more homes being built in the area. The Parish Council is given some of this levy by Chorley Council to enable the Parish Council to meet local needs. The Parish Council consults with other local agencies organisations and the community to identify gaps in services and assess priorities.

CLW Parish Council has CIL funding available to support local projects through the award of grants to directly benefit the community and to address demands placed on the area from increased development. This is not limited to projects in Clayton-le-Woods only.

The projects concerned will be varied but must be able to demonstrate a wider community benefit. It is expected that applications come from “not for profit” organisations, however the Parish Council will consider applications from other types of organisations where a community benefit can be derived.

The CIL grant is not available to cover on-going maintenance or revenue costs relating to a project.

Depending on the amount of funding requested you may be required to present further details of the project to the Parish Council directly.

The CIL funding policy will be reviewed on an annual basis.

Consultation with the community and local agencies will take place through the Parish Council Newsletter, the Parish Council website, notice boards, Facebook and other appropriate means.

Details of successful funding bids will be publicised by the Parish Council, and successful projects are expected to refer to the CIL funding in their publicity materials.

It is a condition that the project will be completed within 12 months of the grant award, unless previously agreed by the Parish Council.

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Applications for CIL funding will be considered twice a year, subject to CIL funds being available, and the timetable for the CIL applications is detailed below:

Winter Applications – 2019/20

Application deadline – Friday 1st November 2019

Eligible Projects listed for consultation – Friday 10th January 2020

Parish Council CIL award – Monday 17th February 2020

Summer Applications - 2020

Application deadline – Friday 15th May 2020

Eligible projects listed for consultation – Monday 15th June 2020

Parish Council determine CIL award - Monday 20th July 2020

Winter Applications – 2020/2021

Application deadline – Friday 6th November 2020

Eligible Projects listed for consultation – Monday 11th January 2021

Parish Council CIL award – Monday 15th February 2021

Application Steps

- Receipt of application and acknowledgment sent back.
- Parish Council CIL group meeting to assess applications
- Consultation through the published Parish Council Newsletter on CIL applications and/or the Parish Council website and noticeboards.
- Applications re-assessed following consultation
- Applications reviewed at Full Parish Council
- Applicants notified of decision
- CIL monies to be awarded: if less than £500 grant paid in full, if award is more than £500 then a schedule of payments will be agreed over the course of the project.
- Parish Council will review progress with the project

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To make an application please complete this form and either email it or post it to the address above

Community Infrastructure Levy (CIL) Funding Application Form

Name of Organisation	
Contact Name and address	
Contact email and tel. no	
Name of Project	

Scoring Criteria

<p>Brief Description of project (to include purpose, what issues it is addressing, what benefits it will bring to the community and the location of the project)</p> <p>Please use extra pages if necessary</p>	<p><u>Population impacted:</u> <100 = 1pt: 101 – 1000 = 2pts: 1001 – 2000 = 3pts: 2001 – 4000 = 4pts > 5000 = 5pts</p> <p><u>Cost to access:</u> free = 5pts; time credits taken = 3pts</p> <p><u>Inclusivity:</u> 1pt. for each group positively impacted by project (max 5pts)</p> <p><u>Fit with local priorities:</u> 1pt. per priority addressed (max 5pts)</p>
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<p>Need for the project (to detail research carried out to identify need, strategies or plans in place that are linked to the project and support the priority, evidence of consultation and community support for the project, expected benefits from the project e.g. what gaps in provision does the project bridge. Please reference the Lancashire Health and Wellbeing Strategy and Chorley Wellbeing Strategy)</p>		<p><u>Evidence of research</u>: 1pt. per element (max 5pts) <u>Strategy/priorities</u>: 1pt. per strategy/priority addressed (max 5 pts) <u>Benefits to be gained</u>: 1 pt. per benefit identified (max 5pts)</p>
<p>Support from Stakeholders (Indicate whether there are any other organisations or stakeholders who are supporting the project, with a brief description of their involvement)</p>		<p><u>Stakeholder organisation/group involved</u>: 1pt. per group (max 5pts)</p>
<p>Environmental Sustainability (indicate how the project contributes to improving the</p>		<p><u>Environmental issues addressed</u> (Max 5 pts)</p>

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environment, and whether a sustainable approach is taken.)		
Amount of CIL funding requested (Indicate total CIL funds requested and the total cost of the project, along with any other funding streams contributing and the amounts. Give a breakdown of the project costs)		<u>Match funding and other funding provision (including fund raising initiatives):</u> 1pt per funder (max 5pts)

Project Delivery Dates

Expected start date	
Key Delivery Milestones (please insert date/details)	
Key Delivery Milestones (please insert date/ details)	
Key Delivery Milestones (please insert date/ details)	
Expected End date	
Detail any identified risks	

Note

Links to Lancashire Health and Wellbeing Strategy

<https://www.lancashire.gov.uk/media/907203/lancashire-health-and-wellbeing-strategy.pdf>